English 202.12, Fall 2018

Class meets in CCC 240, Tues/Thurs 11:00-12:15

Instructor: Elizabeth Caulfield Felt email: efelt@uwsp.edu Office: CCC 210B

Office Hours: Mon/Wed 11:00 to 12:00, Tues/Thur 12:30 to 1:30, and by appointment.

Required Texts:

1. ***Rules for Writers*** edited by Diana Hacker (purchase)
2. ***Choice book*** (purchase)

The graded assignments for the semester are as follows:

Homework, Quizzes, Readings, etc. 100 points

Humans of New York Summaries 60 points

MLA Annotated Bibliography 50 points

Biography Paper 100 points

Science Review 100 points

Literature Circle 60 points

APA Annotated Bibliography 50 points

Essay on a Theme 150 points

 **Total 670 points**

At the end of the semester, I add up your points and you receive the grade (designated below) for the number of points you have.

A 623 - 670 points

A- 603 - 622 points

B+ 582 - 602 points

B 556 - 581 points

B- 536 - 555 points

C+ 515 - 535 points

C 489 - 514 points

C- 469 - 488 points

D+ 448 - 468 points

D 402 - 447 points

F 401 or below

Course Goals:

* You gain confidence in your ability to write;
* You can organize your thoughts effectively through writing;
* You understand the variety of styles used in academic writing;
* You correctly incorporate information from other sources into your writing by paraphrasing and summarizing;
* You can evaluate the credibility of source material;
* You can properly cite information and understand MLA & APA documentation styles;
* You understand the nature of college-level research, in the library and on the internet;
* You better understand reading, researching and writing within your chosen field.

Communication

I will use your university email account to communicate with you. Please check this email regularly. The best way for you to contact me outside of class is email.

I welcome students to my office. Any time I am in my office, I am happy to talk to you about this class, your other classes, writing, reading, study abroad, being a university student, job prospects, etc. My door is always open. If my office hours are not convenient for you, please contact me. I will be happy to make an appointment with you for another time.

Attendance

I expect you to attend class. I will take attendance. If you have more than three unexcused absences your final grade will suffer. If you have more than six unexcused absences you may fail the course. If long-term medical problems or repeated family emergencies cause you to miss many classes, you should consider withdrawing from the class.

Conferences

Teaching writing in a classroom is difficult, as each student arrives with a different skill set. My whole class instruction will attempt to help the majority of students, but you may find some classes repetitive or boring. Sorry! In order to help each student with his/her individual needs, I schedule conferences. Attend your conference with the required material. This is your best chance to get feedback appropriate to you.

Submitting Papers

Type, double-spaced, in TimesRoman 12pt font, with 1 inch margins. I require a paper copy, in class, the day it is due **and** an electronic copy submitted to the dropbox.I may also requirethe rough drafts of your paper and copies of source material. Read each assignment carefully to understand what is required.

Late Papers

A paper that is given to me or submitted to the dropbox after its due date will lose points for each day it is late. If you leave a paper on my door, send me an email saying that you have done so. I will reply as to whether or not I have received it. I do not count a paper as received until I have a physical copy in my hands.

Revisions

You cannot re-write a paper for a new grade, but you can recover some lost points. Grammar is worth a set number of points for every major assignment. To gain lost points, you must correct your mistakes, explain what you did wrong, and cite the section(s) in *Rules for Writers*. See the revision instructions on D2L.

Plagiarism

Plagiarism occurs when a writer uses someone else’s words or ideas without giving the original author proper credit. We will talk in class about how to give proper credit to sources. I will not grade a paper unless it has passed the plagiarism checking software on D2L. If I discover you have plagiarized, you will be treated in accordance with the University Policy on Academic Misconduct (see pages 5 and 6 at <http://www.uwsp.edu/centers/rights/RRBOOKLET8-2005-06.pdf>)

Readings, Quizzes, Homework (100 points):

There will be eleven of these. You cannot make up a missed quiz or assignment, but I will drop your lowest score.

Literature Circles:

As part of this course, you will read a novel and discuss it in a group. I will quiz you each time your literature circle meets (six times), you cannot make up a missed quiz, and all scores count. If you have not done the reading, don’t skip class as you will get credit for showing up. Your final paper will be based on the novel. Plan to read it.

Assistance:

The Tutoring Learning Center is in the basement of the library. The TLC offers tutoring in a number of subject areas. Tutoring sessions for help with papers are free. You can visit this center, Mon.-Thurs. 9am-8pm and Fri. 9am-1:00pm, with or without an appointment. Writing tutors may not always be available, so appointments are also accepted. Call 715-346-3568 or email tlctutor@uwsp.edu to make one. The TLC is an excellent resource, and I encourage all students to give it a try. Even strong writers can benefit from having someone else read their papers. Plus, they bake cookies.

If you have a disability that may affect your ability to complete work in this class, please visit the Office of Disability Services on campus and fill out a Request for Accommodation form.

English Department Policy:

Students may not make audio, video, or photographic recordings of lectures or other class activities without written permission from the instructor. Anyone violating this policy will be asked to turn off the device being used. Refusal to comply with the policy will result in the student being asked to leave the classroom and being reported to the Dean of Students.

**Tentative** Due Dates:

Sept 20 - Oct 2: Humans of New York

Oct 16: MLA Annotated Bibliography due / Lit Circle #1

Oct. 23: Lit Circle #2

Oct 30: Biography Paper / Lit Circle #3

Nov 6: Lit Circle #4

Nov 13: Lit Circle #5

Nov 20: Science Review / Lit Circle #6

Dec 6: APA Annotated Bibliography

Dec 13: Essay on a Theme

No Final Exam

**There is no final exam for this class**. I will have your final papers graded by Dec 18, 2:45pm (our assigned time for an exam). I will be in my office, available to talk to you about your final paper and your final grade.